

**Proceedings of the McCallsburg City Council
July 2, 2026**

1. Call to Order:

Mayor Lytle called the meeting to order at 7 pm.

2. Roll Call:

Council members Bielenberg, Muntz, Banks, and Anderson were in attendance.

Council member Nelson was absent.

3. Approve Agenda, Minutes, and Claims:

Council member Muntz moved to approve the agenda, minutes, and claims. Council member Bielenberg seconded the motion and it passed all ayes.

Vendor Name	References	Amount
TREASURER STATE OF IOWA	Payroll Run	\$667.68
MINERVA VALLEY	Phone/Internet	\$123.52
MID IOWA ENTERPRISE	Minutes in paper	\$104.50
AMY KOHLWES	Affidavit Operator	\$600.00
PRATT SANITATION	Garbage payment	\$2,413.29
Card Services	IMFOA Dues	\$50.00
ALLIANT ENERGY	Utilities	\$1,277.60
MICROBAC LABORATORIES, INC	Lab Fees	\$19.50
Lynch Dallas Legal	Litigation	\$262.50
EMILY BANKS	Website reimbursement	\$372.36
IOWA LEAGUE OF CITIES	League Dues 26-27	\$473.00
Marshall County Landfill	Entry Fee for Marshall County	\$1,412.00
HILL BACKHOE & TRENCHING	Locates	\$200.00
IA REGIONAL UTILITIES	water purchase	\$1,988.94
MCCALLSBURG AMERICAN LEGION	Replacement flag for Park	\$30.00
IPERS	Payroll Run	\$370.73
Total		\$10,365.62

4. Sheriff's Report:

There was no sheriff in attendance therefore there is no report.

5. Public Forum: (2-minute time limit per speaker with sign-in and subject matter)

Brandon Hendrick, Fire chief, spoke during the public forum. He gave an update about the new firetruck. He states that in about roughly two weeks it will be here.

6. Website- Rick Murray:

Rick Murray in conjunction with Clerk Gilbert talked about doing a website refresh. Council member Muntz moved to approve the website refresh which was an

estimated cost of \$250-\$600. Council member Banks seconded the motion and it passed all ayes.

7. Zearing Public Library Sharing Agreement:

Council member Banks motioned to approve the Zearing Public Library Sharing agreement and council member Muntz seconded the motion and it passed all ayes.

8. Water Meters:

Water meters were discussed. Council member Muntz motioned to approve the purchase of 10 meters at \$171 per meter. Council member Banks seconded the motion and it passed all ayes. Council member Muntz asked Clerk Gilbert to also reach back out to Core and Main about the Smart caps for the Hydrants.

9. Streets:

Streets were discussed amongst council. Council member Anderson made a motion to approve the street work on the following streets; 5th st North of Fruitt 20 ft wide, 7th st North of Fruitt 20 ft wide, Latrobe from RR tracks east 135 ft, N 4th from Fruitt to Dubois, Main st from 2nd st west to Hydrant, raise one man hole. Council member Bielenberg seconded the motion and it passed all ayes. Clerk Gilbert will send letters out to residents that are on these streets to let them know of the work when it gets closer to the time of the work being done.

10. Discussion about water and sewer rates:

Council had discussion about water and sewer rates. Current ordinance expired July 1, 2026. Council will have more discussions at a later date.

11. Second Reading and Possible Action- Ordinance No. 27 Amending Title II

Chapter 26 Nuisances:

Council member Muntz moved to accept Ordinance No. 27 and to waive the third reading. Council member Banks seconded the motion and Ordinance No. 27 was accepted in a record vote as follows: Banks- yes, Bielenberg- yes, Muntz- yes, Anderson- yes. Mayor Lytle signed Ordinance No. 27.

12. Consideration and Possible Action on Resolution No. 26-7-2, A resolution approving end-of-fiscal-year fund transfers:

Council member Banks made the motion to approve Resolution 26-7-2 Approving end-of-fiscal-year fund transfers. Council member Bielenberg seconded the motion and it passed in a record vote as follows: Anderson- Yes, Muntz- Yes, Bielenberg- Yes, Banks- Yes.

13. Consideration and Possible Action on Resolution 26-7-3, A Resolution for Annually Designation of the official location for posting public meeting notices:

Council member Muntz moved to approve Resolution 26-7-3 Annual Designation of the official location for posting public meeting notices. Council member Banks seconded the motion and it passed in a record vote as follows: Banks- Yes, Anderson- Yes, Muntz- Yes, Bielenberg- Yes.

14. TIF:

Council had discussion about the TIF funds. Clerk Gilbert shared that she had reached out to Dorsey & Whitney to find out more about TIF. Clerk Gilbert was told that the city could potentially amend the Urban Renewal Plan to approve a new Urban Renewal project. Council advised Clerk Gilbert to reach back out to Dorsey & Whitney to figure out the next steps.

15. Council/Mayor Comments

Clerk Gilbert told council that there is a 30-hour waste water class that could be taken for her waste water certification. Council advised Clerk Gilbert to go ahead and take the class. Mayor Lytle told council that Arbor Ways would take care of the two trees that had fallen in the last storm.

16. Next regular meeting is August 5, 2026 at 7 pm

17. Other Business

No other business

18. Adjournment:

Council member Banks made the motion to adjourn the meeting. Council member Bielenberg Seconded the motion and it passed all ayes and meeting was adjourned.

ATTEST:

Jenna Gilbert

City Clerk

Bill Lytle

Mayor